

Seaside & Country Homes

Application Form

To be completed using the Property Notes and Guidance Notes for Applicants booklets

This application form is for the Seaside & Country Homes scheme.

We can only accept applications for the scheme where the lead applicant is aged 60 or above. Where a second member of the household is under 60 years of age they must be either the partner, joint tenant or registered carer of the applicant. Where the second member of the household is the registered carer of the lead applicant they must supply evidence of this with the application.

Please note we cannot consider applications where there are more than two persons on the application as our properties are only suitable for one or two persons. Applicants are advised that in the event of a move their property must be returned to their landlord.

The applicant(s) must be living in social housing in London and this application must be authorised by their landlord. The landlord must confirm that the applicant(s) is not in rent arrears and has no record of anti-social behaviour.

If the application is not authorised by the landlord it will be returned.

This form is to be completed using the Seaside & Country Homes 'Property Notes' booklet and the Seaside & Country Homes 'Guidance Notes for Applicants' booklet. These are available from the *housingmoves* office.

The Guidance Notes for Applicants booklet explains how the Seaside & Country Homes scheme works and the Property Notes booklet lists all of the areas where Seaside & Country Homes properties are located. If an applicant only chooses areas that are not listed in the Property Notes booklet then their application will be returned.

These booklets are available from the *housingmoves* office (08450 212020) and can also be downloaded from www.housingmoves.org.

If you require assistance completing this form please refer to the Guidance Notes for Applicants booklet or contact the *housingmoves* office.

You must complete all questions marked with an asterisk (*)

LEAD APPLICANT (must be aged 60 or over)

*Title Mr Mrs Miss Ms Other

*First name *Surname

*Address

*Postcode *Date of birth

JOINT APPLICANT (where applicable)

*Title Mr Mrs Miss Ms Other

*First name *Surname

*Date of birth

Relationship to applicant

If joint applicant is under 60 years of age and carer for the applicant then evidence of care arrangements must be provided. e.g. proof of receipt of carer's allowance.

MAIN CONTACT DETAILS

You must supply a telephone number as we contact households by telephone to confirm a property is available.

*Home Telephone Mobile Telephone

Email

LANDLORD

*Name of landlord

This is who you pay your rent to.

*Type of landlord Council Housing Association Other

If other please give details

Please note we cannot accept applications from private tenants or owner-occupiers.

*Name of local authority

This is who you pay your council tax to.

YOUR PRESENT HOME

***Please tick the box that describes your current home:**

House Bungalow Flat Maisonette Studio/Bedsit

How many bedrooms in your home?

Do you have central heating? Yes No **Do you have a garden?** Yes No

Only complete the following if your current home is a flat or maisonette.

What floor is it on? **How many floors in your block?**

Is there a lift? Yes No

Do you live in retirement housing for the elderly? Yes No

***Do you have any pets. If so, what type and how many?**

Please note pets are not permitted in some of our properties.

Only complete the following if your current home has been specially adapted

Is your home adapted for wheelchair use indoors? Yes No

Are there other types of adaptations in your property?

WHERE DO YOU WISH TO LIVE

***Please tick the boxes that best describe the type of home you would like to move to:**

Flat Bungalow (you may tick one or both boxes)

Please note not all property types are available in all areas.

If you ticked flat please indicate in both boxes the highest floor level you would accept:

With lift Without lift

***How many bedrooms do you need?** One Two One or two

***Do you require space for a wheelchair or mobility scooter?** Yes No

***Do you require accommodation adapted for people with disabilities?** Yes No

If yes, please specify

Do you require a level access shower Yes No

Please note if you tick yes then you will not be offered properties with baths.

Would you consider sheltered housing that caters specifically for older people? Yes No

What type of garden would you prefer Private Shared None Don't mind

***Please choose up to nine areas that you would like to be considered for a move to. Please only choose areas from the Property Notes booklet.**

TOWN

COUNTY

1	<input type="text"/>	<input type="text"/>
2	<input type="text"/>	<input type="text"/>
3	<input type="text"/>	<input type="text"/>
4	<input type="text"/>	<input type="text"/>
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6	<input type="text"/>	<input type="text"/>
7	<input type="text"/>	<input type="text"/>
8	<input type="text"/>	<input type="text"/>
9	<input type="text"/>	<input type="text"/>

Please note, some areas are exceptionally popular and are likely to be let to people with a minimum of two bedrooms in their current home. If you would like to increase your chances of moving you should consider a broad range of areas and use all of your nine choices. Information on areas can be obtained from the Seaside & Country Homes website. **Please only choose areas you know and would be prepared to move to.**

If there are additional areas in the Property Notes booklet that you would consider please list them below.

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ETHNIC ORIGIN OF LEAD APPLICANT

The information provided will be treated in the strictest confidence and will only be used for monitoring purposes.

What is your ethnic group? Choose ONE section from A to F and then tick the appropriate box to indicate your cultural background.

A WHITE

British English Scottish Welsh Irish Gypsy Irish Traveller
Any other White background, please write in

B MIXED

White and Black Caribbean White and Black African White and Asian
Any other Mixed background, please write in

C ASIAN, ASIAN BRITISH, ASIAN ENGLISH, ASIAN SCOTTISH, OR ASIAN WELSH

Indian Pakistani Bangladeshi
Any other Asian background, please write in

D BLACK, BLACK BRITISH, BLACK ENGLISH, BLACK SCOTTISH, OR BLACK WELSH

Caribbean African
Any other Black background, please write in

E CHINESE, CHINESE BRITISH, CHINESE ENGLISH, CHINESE SCOTTISH, OR CHINESE WELSH

Chinese
Any other Chinese background, please write in

F Any other ethnic background, please write in

Does either applicant have any unspent convictions? Yes No

If yes please give details

Do you have any rent arrears? Yes (if so, how much) No

Please note, applications with arrears will be returned.

DECLARATION

I have read the statement below about the Data Protection Act 1998 and I give permission for my data to be used in this way, and confirm that the details I have given are correct. Please note that if you do not sign the box then we cannot process your application.

Applicant

Signature Date

Joint applicant (where applicable)

Signature Date

You must now pass this completed application to your local housing office for nomination to Seaside & Country Homes.

Data Protection Act 1998

The information you put on the Seaside & Country Homes application form (called 'personal data' in the Act) will be put on the Seaside & Country Homes database and will be processed for the purpose of helping you move. Seaside & Country Homes may disclose your data to any person or organisation in accordance with the Act. This may include disclosing data to a prospective landlord, to your current landlord or both. Seaside & Country Homes may also use your data for its own market research purposes (but not for direct marketing).

NOMINATION FORM

This page is to be completed by an officer from the applicant(s) current landlord. The officer must check that the applicant(s) does not have rent arrears and has no record of anti-social behaviour.

Officer name

Position held

Landlord

Office address

Telephone

Email

Does the applicant(s) currently have any rent arrears?

Yes (if so, how much) No

Please note, applications with arrears will be returned.

Has the applicant(s) any record of anti-social behaviour? Yes No

Declaration

I have checked the applicant(s) has a clear rent account and no history of anti-social behaviour

Signature **Date**

Once signed please send by email to enquiries@housingmoves.org or send by post to the address overleaf.

Additional comments

Please use this space to add any information that may be useful in respect of the application.
Please include details of any care package the lead applicant currently receives.

Please note that medical needs do not improve an applicant's chance of a move.

Seaside & Country Homes

housingmoves

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www.housingmoves.org

www.london.gov.uk